

## TEIGNMOUTH TOWN COUNCIL

Minutes of a Meeting of the  
**Assets and Facilities Sub-Committee**  
held at **Mayors Parlour, Bitton House, Bitton Park Road, Teignmouth, TQ14 9DF** on  
**Monday, 22nd May, 2023 at 3.30 pm**

**Present:**

Councillors R Phipps (Deputy Chair), P Lloyd and V Rudge

**Absent:**

M Jackman, S Miller and C Williams

**Officers In attendance:**

**63 APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor M Jackman

**Resolved** that the apology be noted.

No other apologies were received.

**64 ELECTION OF CHAIR**

Cllr R Phipps proposed Cllr J Atkins as Chair for this committee. Seconded by Cllr P Lloyd.  
Carried 4-0

**65 ELECTION OF DEPUTY CHAIR**

Cllr P Lloyd proposed Cllr R Phipps as Deputy Chair for this committee. Seconded by Cllr J Atkins.  
Carried 4-0

**66 MINUTES OF PREVIOUS MEETING**

The two Cllrs that were present at the last Committee meeting, Cllrs J Atkins & R Phipps considered the minutes of the Assets & Facilities Sub-Committee meeting held on Monday 20<sup>th</sup> March 2023

**Resolved** that the minutes of the Assets & Facilities Sub-Committee meetings held on Monday 20<sup>th</sup> March 2023 be approved and signed as a correct and accurate record of the meeting.

Carried 2-0 (this is due to the change of Council at the recent elections)

**67 ACTION POINT UPDATE**

Update on outstanding action points:

- Cllr Atkins to approach the OPCC in pursuit of a grant

Update: Cllr Atkins reported that she is still pursuing any community funding available through the OPCC and is currently awaiting a response – Ongoing

- P&FM to approach the Gardening Club to discuss Bitton Park planting & maintenance

Update: P&FM reported that he has agreed with the Friends of the Orangery that they will manage a couple of the flower beds in Bitton Park. He is still pursuing the chair of the Gardening Club regarding the other beds – Ongoing

## **68 REPLACEMENT CCTV CONTROL ROOM**

The P&FM and the Town Clerk gave an update on the progress of the replacement CCTV control room within Bitton House.

Discussions were had surrounding the reporting of any crimes identified in the town. Cllrs were advised that ALL instances of crime should be reported online using the Devon & Cornwall ‘Report a Crime’ service (<https://www.devon-cornwall.police.uk/ro/report/ocr/af/how-to-report-a-crime/>)

## **69 RECAP ON ANY NEW ACTION POINTS**

There were no new actions raised at this Committee meeting

## **70 DATE OF NEXT MEETINGS**

The date of the next meeting was agreed to be held on Monday 17<sup>th</sup> July 2023 at 15:30 at Bitton House

The meeting was closed by the Chairman at 4.40 pm

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Joan Atkins (Chair)